

**GREEN COUNTY HUMANE SOCIETY
BOARD MEETING MINUTES
WEDNESDAY, DEC. 16TH, 2009
6:30 PM**

The meeting was called to order at 6:32 pm by Paul Barrett. Board members present were Paul Barrett, Mick McClain, Tracey Pederson, Mary Jane Grenzow, Tina Gilbert and Heidi Treuthardt. Board members not present were Sue Curran, Barb Gerber, Yvonne Schutte, Chris Soukup and Sherri Fiduccia. Others present were Deb Broge, Mary Schmidt, Peggy Miller, Rhonda Schwarze, members of The Green County Leaders and members of the public.

Treasurer's Report – no questions were asked and report was put on file.

Secretary's Report – one correction was made and report was put on file.

Executive Director's Report – Deb Broge handed out the animal number report and the incident reports activity. She spoke on the community awareness projects and plans she is working on currently. She also has conducted a staff survey and is working on updating files, personnel policies, job descriptions and improving internal procedures. She has met with the director of the Dane County Humane Society, the Volunteer Committee and the Medical Advisory Committee.

Public Comment – no public comment was made.

Unfinished Business

Mary Schmidt reported on the proceeds from the Festival of Trees.

Peggy Miller reported on the upcoming Spay/Neuter Clinic which will be on January 29th.

Kevin Indergand of the Green County Leaders presented the proposal for a fundraiser that they are planning for the GCHS. The board unanimously voted that they should move forward with the plans.

Tracey Pederson reported on the upcoming audit.

New Business

Paul asked that all Committee Chairman have written descriptions and duties of their committee to him on or before the board meeting on January 13th.

Paul spoke about looking into creating an outreach program to take dogs and cats to assisted living communities, hospitals, nursing homes etc. Rhonda Schwarze volunteered to help get some information on the topic.

Committee Reports

Fundraising - Tracey Pederson reported that the fundraising letter has gone out.

Medical Advisory – Heidi Treuthardt reported that the committee has been working on improving and updating medical records, intake procedures, employee education/training, the SNAP program and disease spread and prevention procedures. The committee also recommended that no animals be released to their owner without a rabies vaccination and that paid receipt for the shot will no longer be accepted as proof that it will be done. Heidi made a motion that the SNAP vouchers be raised from \$50 to \$75 per voucher with a 2 voucher per family limit and that the voucher expires 60 days from receiving it. Motion was seconded by Tina Gilbert. Motion passed unanimously with a show of hands. Another motion was made by Heidi to give Orangeville Vet Service, Monroe Vet Service and Argyle Vet Service 10 vouchers each to be distributed at their discretion to patients with a financial need. Motion was seconded by Mick McClain. Motion passed unanimously with a show of hands.

Special Events – Mary Schmidt reported that “A Day with Santa” will be held from 10 to 2 on Dec 19th at Monroe Auto Sales. There will also be a bake sale. Mary also reported that we have received an anonymous donation for the purchase of a new commercial dryer for the shelter.

Building and Grounds – Paul reported on the new dryer donation and that Mike Jerge is volunteering do take care of the snow removal for the shelter.

The meeting was adjourned at 7:52 pm.

Closed session.

Next meeting will be January 13th at 6:30 pm at the Monroe Public Library.

These minutes were written a submitted by Heidi Treuthardt, Secretary.