

GREEN COUNTY HUMANE SOCIETY
BOARD MEETING MINUTES
MAY 14, 2008
6:00 P.M. MONROE PUBLIC LIBRARY

The meeting was called to order by President Paul Barrett. Board members present were Paul Barrett, Mary Jane Grenzow, Tina Gilbert, Yvonne Schutte, Sue Curran, Mick McClain, Tracy Pederson, Sherri Fiduccia, Barb Gerber and Heidi Treuthardt. Tonya and Jarrett Kelly were also present.

Guest Speaker--The board heard a proposal from John Baumann, president of Swiss Colony, for GCHS to have an entry in the Cheese Days parade this year. Baumann contacted the Racing Sausages from the Milwaukee Brewers and they are available to come and lead the parade. Behind them will be four categories of dogs: Shelter dogs, alumni dogs, wiener dogs (dachshunds) and then dogs from the community. Baumann is also going to speak to police chief about having Loki, the police dog, be in our entry. We are aiming for 150 dogs to tie in with Sesquicentennial theme. The cost to bring the Racing Sausages is \$450, which Baumann offered to reimburse GCHS for. Mary Jane moved we accept proposal, with a second from Sue. Motion passed unanimously. Yet to be determined is if there will be cost or suggested donation to walk with GCHS and if we will have t-shirts.

Guest Speaker--Lynne Blinkenberg of Wisconsin Public Television also spoke to board about providing training for the board. Some of the things she helps groups with is long-range planning, visioning and strategic planning. Board agreed we would like to have her come and help us determine our strengths and weaknesses. Paul will contact Lynne to get a survey board members will fill out anonymously and return to Lynne. No time or date was determined -- training could be in one all-day session or broken into two smaller evening sessions.

Secretary's Report

Yvonne stated that 2 names were misspelled in April's minutes and Barb Gerber made a change to the sponsorship report.

Treasurer's Report

Paul reported that Carol Knox from Reffue, Pas, Jacobson and Koster said that any expense over \$500 or any major repair would be listed under assets instead of expenses. Any large expense needs to be depreciated. We currently have \$64,000.00 in checking. Paul would like to keep the balance above \$40,000.00 so that there are no ACH charges. Yvonne questioned a large charge at Beast Buffet on 3/19. Paul will look into it. A motion was made and passed to accept the treasurer's report.

Unfinished Business

Mary Jane has contacted 3 people about creating a new web site. Our goal is so have a new website ready to go by 7-31-08. The first contact is a gentleman that will design a site at no charge. This site would have minimal interactive capabilities. The second choice presented was an offer from the UW Whitewater. A group of students, supervised by professors, would create the site. The cost would run between \$1500 and \$2000. The board questioned how much support would be available in the future since the students change yearly. The third choice was a professional service called Interactive Media Business. The cost would be \$1500 and the site would have video capabilities. After speaking with the owner of the business Mary Jane felt that this option would be the best choice of the three due to the advanced capabilities that the site would have. Someone from Swiss Colony will host the site for free. Barb suggested we look into the man that designed websites for local town chambers. Mary Jane stated that the goal is to have a program that is changeable and workable by more than one person. Also, by having the

site done professionally will let us get it done more quickly. A motion was made and passed to allow Mary Jane to spend \$1500 on a new web site.

Tracey Pederson is setting up a Microsoft Access training session. The class will be one 4 hour session. Tonya, Barb, Sue and Tracey will attend.

Paul proposed that we purchase liability insurance. The policy, which is from Director's and Officer's Liability Insurance, would have coverage of one million dollars. The premium for this policy is \$691.00 a year. Employment practices liability, which covers harassment, could be added. The premium for both would be \$841.00 per year. A motion was made and passed that we spend the \$841.00 for liability insurance.

Mary Jane said that the required Maddie's Grant statistics for 2006 were published last fall. Tracey is applying for an unrestricted grant form them. She also has another grant to send in by August 1st.

The last Bernie show we were to attend was forgotten. The next show that we will be on is Friday, May 23rd at 8:30 a.m. Tonya and Sue Curran are going.

Tonya attended a Management Seminar on Wednesday, May 14th. The seminar was on leadership and supervisory skills for women. A motion was made and passed to reimburse Tonya for the cost of fuel and food.

New Business

Paul presented the new committee chairmen. He asked that each chairman send a list of members on their committee to Heidi as soon as they can so a new list can be presented by the next board meeting.

Sherri Fiduccia is the liason between GCHS and the county board and is free to help on any committee that needs her to do so.

Committee reports:

Volunteers-Yvonne is working on lining up help for the Farmers Market for the summer. We will be on the square for 7 to noon each Saturday. Cages, mats and a canopy have been privately purchased to use at events. Yvonne is also looking for volunteers to help at the Pet Fair.

Special events/fundraising-Barb reported that the garage sale at Monroe Auto Sales brought in a profit of \$2250.69. She reported that the spring fundraising letter is going to print. She suggested that there should be a way of tracking the response from this letter to see if it is profitable. There will be a dog wash in the lot in front of Guerin Chiropractic Clinic on Saturday, June 14th. This event will coordinate with the balloon rally that is also that weekend. Tracy P. is currently working on the letters to send to businesses about Pedal for Paws.

Policy and procedures-Mick is working on basic updates. He reported that he has a few sections left to finish and thinks he is at least 70% done.

Public relations-Mary Jane reported that the newsletter is going to the printer. The hypnosis session that was donated was attended by 4 people and raised \$160.00. She stated that she would like information as soon as possible for the Pet A Thon which is Sunday, June 1st. She is sending a press release about the SNAP funds that are available.

Membership-Sue reported that we now have 64 animals that are currently being sponsored. She also will be working on a letter to send to people whose memberships are due in June. Sue is planning on asking individuals who sponsor a dog if they would like to walk the dog they sponsor in the Cheese Days parade.

Outdoor adoptions-Jarrett reported that 3 homes have been inspected and approved for adoption. The inspections went well. Two dogs and three cats have gone to outdoor homes so far. The application for volunteers was improved and a Conditions of Redemption document has been created.

Adoption follow up-Jan thru March packets have been distributed to volunteers and they are working on them.

Directors Report

Tonya reported that the shelter has 37 dogs, 56 cats in the cattery, 35 cats in the trailer. There are 7 kittens, 1 cat and 4 dogs in foster care.

Public Comments

Jarret Kelly asked about our feral cat policy. The city of Monroe insists that we take them in. Paul said that all the contracts with the city need to be revised.

The meeting was adjourned at 8:30 p.m.

These minutes were written and submitted by Heidi Treuthardt, Secretary.