

**GREEN COUNTY HUMANE SOCIETY
MEETING MINUTES
WEDNESDAY, OCTOBER 14TH, 2009
6:30 PM**

Paul Barrett called the meeting to order. Board members present were Mick McClain, Sherri Fiduccia, Tracey Pederson, Mary Jane Grenzow, Paul Barrett, Tina Gilbert, Barb Gerber, Yvonne Schutte, Chris Soukup and Heidi Treuthardt. Board member not present was Sue Curran. Tonya Kelly, Jarrett Kelly, Rhonda Schwarze, Kevin Indergand, Anna Metz, Jodi Gile, Jennifer Kallembach and members of the public were present.

Secretary's Report – A change was made and the report was put on file.

Treasurer's Report – Chris answered questions asked by board members. The report was put on file. Chris reported on the only response he had received on the annual audit inquiry. The reason for the audit was discussed. The Benning Group LLC will do an audit at a discount price of \$2900.00. A motion was made by Chris Soukup for \$2900.00 to be paid to Benning Group LLC for an official audit to be done for the 2008 calendar year. The motion was seconded by Tracey Pederson. The motion passed unanimously by a hand vote.

Shelter Director's Report – Tonya Kelly reported on the animal numbers at the shelter. The half price special is doing well but the senior special is not. She will be speaking at Noah's Ark Preschool. No incident reports have been filed.

Guest Speaker – Kevin Indergand of the Green County Leaders spoke to the board about possible projects his team could work on for the GCHS. He asked for input on these projects and others from the board. A task force will be formed to work with the project team to decide on where the biggest need is.

Public Comment – There was no public comment.

Unfinished Business

Peggy Miller spoke about Spay/Neuter Day which is on October 29th. The project is assisted by the Dane County Humane Society and will be held at Monroe Auto Sales. Press releases have gone out and response has been good. Dr. Amy Hagen will be holding a learning session for volunteers. Michelle Keiffer volunteered to help with lunch.

Mick McClain went over the final changes to the Policy and Procedures Manual that each board member commented on before the meeting via email. The following motions were made:

After keeping the previously deleted paragraph in and adding definitions of unsavable and savable conditions, a motion was made to accept the No kill policy paragraph by Heidi Treuthardt. The motion was seconded by Sherri Fiduccia. The motion passed unanimously by a hand vote.

A motion was made by Sherri Fiduccia to accept the Euthanasia Policy as written. The motion was seconded by Tina Gilbert. Motion passed unanimously by a hand vote.

Mary Jane made a motion to remove the job descriptions from the Policy and Procedures Manual. The motion was seconded by Mick McClain. Motion passed unanimously by a hand vote.

The foster care policy will be added by Tonya and Mick at a later date.

Other areas discussed were Safety and Procedures, Animal Availability, spay and neuter recommendations, Adoption Policy and Redemption Policy.

The following paragraph was changed in the Medical Veterinary Service Limits Policy: "6. The final decision requires the approval of two officers." A motion to accept the change was made by Mary Jane Grenzow and seconded by Sherri Fiduccia. The motion passed by 9 (for) to 1 (against) show of hands.

Mary Jane made a motion to accept the Policies and Procedures manual as written. The motion was seconded by Sherri Fiduccia. The motion passed by a 9 (for) to 1 (against) hand vote.

New Business

Tracey Pederson spoke about what the Nominating Committee has been working on regarding board recruitment. She presented a handout that will be distributed to prospective board candidates.

Committee Reports

Euthanasia – Tonya reported that one cat was euthanatized due to health issues.

Fundraising – Tracy reported that the year end fund raising letter will be sent out earlier this year.

Medical Advisory – Heidi reported that the members of the committee have been meeting with and plan to assist with the Spay/Neuter Day on the 29th.

Special Events – Sherri suggested that shelter animals be on display during the garage sales because of requests from the people who attended. She also spoke about the "Christmas with Santa" day which is _____ She also said donations are needed for the bake sale for that day and cookies for the cookie walk.

Public Relations – Mary Jane is working PR for the Spay/Neuter Day. She plans on putting the Shelter on Facebook and Twitter with Rhonda Schwarze's help.

Volunteers – Rhonda Schwarze said that volunteers are needed to help at the Kuhn Knight wellness Fair on Nov. 4th and 5th. Rhonda offered to help the Nominating Committee with nominee recruitment.

Outdoor Adoption – Jarrett Kelly gave the adoption numbers for the year. The GCHS adopted out 16 cats and 4 dogs for the 2009 outdoor adoption season.

Building and Grounds – Daniel Chatman is beginning work on an Eagle Scout project for the shelter.

The meeting was adjourned at 8:15 for closed session.

The next Board meeting is November 11th at 6:30 pm at the Monroe Public Library.